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MEETING MINUTES
STATE CONSUMER AND FAMILY ADVISORY COMMITTEE

May 13, 2010

Present: Nancy Black, Wilda Brown, Terry Burgess, Pamela Chevalier, Zack Commander, Bill Cook, Frank Edwards, Virginia Hill, Libby Jones, Laura Keeney, Ron Kendrick, Carl Noyes, Paul Russ, Renee Sisk, Andrea Stevens, David Taylor Jr, Amelia Thorpe, Rosemary Weaver and Glenda Woodson.

Absent: Gladys Christian, and Kathy Crocker.

Staff Present: Leza Wainwright, Stuart Berde, Cathy Kocian, Shealy Thompson, Rebecca Carina, Novella Applewhite, Suzanne Thompson, Kerry Lynn Fraser, Eric Fox, Ken Marsh, Judy Walton.

Guests Present: Carolyn Anthony, Eric Chavis, Kent Earnhardt, Ellen Perry, Gerri Smith, Larry Swabe, Judy Taylor, and Brianna Woodson.

Presenter & Topic	Discussion	Action
Welcome: Ron Kendrick, SCFAC Chair	<ul style="list-style-type: none">• The meeting was called to order at 9:30 AM.• Ron Kendrick welcomed the newest SCFAC member, Virginia Hill who was appointed by the Senate.	The agenda was approved. The March 2010 minutes were approved with changes.
SCFAC Farewells Ron Kendrick	<ul style="list-style-type: none">• Wilda Brown, Bill Cook, Andrea Stevens and David Taylor, Jr. have completed 2 terms on the SCFAC. Ron Kendrick presented certificates of appreciation and thanked them for their dedication and selfless contributions to the committee over the years. SCFAC members expressed their gratitude to these four individuals and wished them well.• Stuart Berde presented Ron Kendrick with a certificate and personally thanked Ron Kendrick and Wilda Brown for their service as Officers of the SCFAC these past 2 years.	
SCFAC 2010 Elections Ron Kendrick	<ul style="list-style-type: none">• Ron asked for further nominations from the floor for the position of SCFAC Chair, and no additional nominations were received. By a show of hands, the SCFAC unanimously voted in Rosemary Weaver as the new SCFAC Chair. The same process was carried out for the Vice Chair position and no new nominations were received. By a show of hands, Libby Jones was unanimously voted in as the new SCFAC Vice Chair.• The Chair and Vice Chair will serve a two year term from July 1, 2010 through June 30, 2012.	
Implementation Updates	<ul style="list-style-type: none">• The SCFAC Response Task Team members have been providing guidance and feedback on the new reader friendly version of the Division Implementation Updates. The purpose of the new version is to simplify the technical language so that consumers and family members will be able to understand what changes are taking place within provider agencies and if any, changes to existing services.	

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	<ul style="list-style-type: none"> If people have questions and need further clarification, the first place to look is at the full version of the Implementation Updates which can be found on the Division website http://www.ncdhhs.gov/mhddsas/servicedefinitions/servdefupdates/index.htm. 	
Public Comment/Issues	<ul style="list-style-type: none"> Kent Earnhardt, Wake CFAC member, addressed local CFAC issues and believes that all CFACs need to have their own budget. However, Wake CFAC does not have its own autonomy to have a budget. The CFAC has a relational agreement with the LME Board. Andrea Stevens gave an overview of the 4th annual PBH Person Centered Conference that was recently held at the Embassy Suites hotel in Concord. The PBH CFAC developed the entire conference and advocated for the funds which contributed in part to the huge success. In addition, CFAC members utilized community relations they had developed over the years from past conferences which truly helped the CFAC out in the long run. There were 400+ guests in attendance and over 50% were consumers and family members. Zack announced his upcoming trip to the Special Olympics World Congress in Marrakesh, Morocco June 5-10, 2010. 	
Email Lists and Participation on Committees Survey Issues Stuart Berde	<ul style="list-style-type: none"> SCFAC members reviewed two surveys that have been distributed to local CFACs, LME staff, providers, and advocates regarding: <ul style="list-style-type: none"> E-lists communications Participation on Committees and workgroups Members agreed to complete the on-line surveys and return their feedback via email or telephone. 	Responses are due to Cathy Kocian by May 18, 2010 and she will compile the group's feedback.
Discussion with Division Leadership Leza Wainwright	<ul style="list-style-type: none"> Leza and SCFAC members discussed the PBH conference in terms of education and advocacy. Leza mentioned UNC-G program <i>Beyond Academics</i> and understands that parents have concerns that their children might get better and need less services and supports. The challenge has become to help parents learn how to let go of successful children with disabilities. Andrea stated that it would be beneficial to continue to address the emotional component and help parents accept their children who are overcoming obstacles and being accepted in the community. Bill Cook acknowledged that the conference was well done and he would like to see WHN develop a similar event once they get the Waiver. Leza Wainwright will be retiring September 1, 2010 with 32 years in State Government and 27 of those years were with the Division of MH/DD/SAS. SCFAC members acknowledged that they will surely miss her at SCFAC meetings, and Leza expressed her appreciation for each member's contribution. SCFAC members received a copy of <i>Selected Items from Governor Perdue's</i> 	

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	<p><i>2010-2011 Budget Recommendations.</i> The members discussed the current proposed budget which was divided into the following sections:</p> <ul style="list-style-type: none"> ○ Central Management ○ Division of Medical Assistance ○ Division of MH/DD/SAS ○ Department of Juvenile Justice and Delinquency Prevention. <ul style="list-style-type: none"> • Ron Kendrick encouraged SCFAC members to personally contact their Representatives and Legislators and thank them for restoring \$40 million dollars in funding to Community Services. • Leza announced that 5 providers have successfully passed the review process to become CABHAs, and as soon as she notifies the agencies she will send the list to SCFAC members. In addition, 70 more providers are ready for the local verification process. • Effective July 1, 2010, only CABHAs can provider Intensive In-Home, Community Support treatment and Day Treatment. The Division is still waiting on CMS to approve the Peer Support Specialist (PSS) service definition and the goal is to start using PSS January 1, 2011. Only CABHAs will be allowed to provide Medicaid billable PSS and Case Management services. The state is hoping to get CMS approval to extend Intensive In-Home, Community Support Treatment and Day Treatment until December 31, 2010. • Judy and David Taylor, Jr. asked for corrections to be made in the March 2010 SCFAC minutes, and Leza provided clarification on her comments regarding small specialty providers although there is no guarantee. CABHAs don't affect developmental disability services, but the 1915(b)(c) Waiver could affect DD providers. However, the Secretary has the authority to not grant a Waiver if the LME doesn't meet the criteria. CMS holds the state accountable and the state must be accountable to CMS. • Wilda Brown commented on the fact that the DD Community is upset with these changes and inquired about consumer choice. Leza mentioned that the Waiver does not waive consumer choice, guardian choice or due process. The Waiver gives the LME an opportunity to at least have a conversation and this is what an ICF/MR offers in the community. Andrea Stevens stated that the Arc is not doing what it could to provide consumers and family members with all sides of the issue in order to empower independent opinions. 	<p>Nancy Black, Budget Task Team Chair, will draft a letter on behalf of the SCFAC in support of the Governor's decision to replace the \$40 million in Community Service funding.</p>
<p>NC Council on Developmental Disabilities (NCCDD) Larry Swabe</p>	<ul style="list-style-type: none"> • Larry Swabe, provided SCFAC members with handouts and a PowerPoint on <i>Building Bridges to Community</i>. The presentation included the following points: <ul style="list-style-type: none"> ○ What is the NCCDD? ○ US administration on Developmental Disabilities Network Partners – A Philosophy of Partnership. 	

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	<ul style="list-style-type: none"> ○ What does the NCCDD do? ○ Their Mission. ○ Council Membership. ○ A Listing of all state entities that administer funds provided under federal laws related to individuals with DD. ○ NCCDD Committees. ○ Areas of Emphasis. ○ Discussion on the roles of local CFACs and the State CFAC. ○ SCFAC and NCCDD have some similar goals. ○ Purpose of the Summit. ○ Selected Excerpts from Summit Recommendations. <ul style="list-style-type: none"> ▪ The people who attended the Summit determined several recommendations to take a meaningful role and move the agenda forward. • The NCCDD has grant funds available to carry out the goals in their state plan. Several NCCDD state plan goals are in line with SCFAC statute obligations. In addition, the NCCDD could send local council members to local CFACs upon request to give information on NCCDD and CFAC common goals. 	
Association of Self-Advocates of North Carolina (ASANC) Eric Chavis	<ul style="list-style-type: none"> • Eric Chavis, ASANC President, provided SCFAC members with a handout and membership application. The association has been a non profit self-advocacy organization since 1995. The goal is to support self-advocates make decisions about their own lives. This is done through education of family members, service providers, legislators and other self-advocates. • ASANC was instrumental in working to get legislators to pass the People First Bill which the Governor signed into law July 2, 2009. As a result, ASANC wants to make self-advocacy stronger in NC and they are working on a strategic plan that will allow them to speak up with one voice. • ASANC is seeking new members and self-advocates are encouraged to apply. If you need additional information please contact info@asa-nc.org • SCFAC members discussed the <i>Person First</i> language and inquired about terminology that the ASANC uses instead of “recovery”. Eric explained that it would be appropriate to say “people afflicted with”. Plus, Larry Swabe let SCFAC members know that they have a <i>People First Language</i> booklet in the NCCDD folder. • Cathy Kocian presented Judy Taylor with a certificate for her outstanding efforts and dedication to helping people with disabilities. 	
Medicaid Waiver Ken Marsh and Judy Walton	<ul style="list-style-type: none"> • Ken Marsh introduced Judy Walton, Division of Medical Assistance, and stated that the Division, DMA and Mercer have been interviewing the 4 LMEs who applied for a Waiver but he can’t discuss the details at this time. The goal 	Ken Marsh will post the final version of the Question & Answer document on the Division’s Waiver web site.

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	<p>is to select 1-2 LMEs so that they can begin implementation January 1, 2011. There was brief discussion on future Waiver entities and Ken said that additional Waivers could be selected in a year, but there is <u>NO</u> set date or timeline in place today.</p> <ul style="list-style-type: none"> • Frank Edwards and David Taylor, Jr. have been working with the Waiver Leadership Team to develop a Q & A for people with developmental disabilities. They will assist Ken Marsh with the final document in order to ensure that the questions are in reader friendly language and the questions have meaning and purpose. SCFAC members requested that the Division add a Waiver link to the Division's home page. 	<p>Ken Marsh will work on getting a Waiver link added to the Division's home page.</p> <p>Ken Marsh will arrange to have consumer(s) and family member(s) who worked on the Waiver RFA Review Team attend the July SCFAC meeting and provide members with an overview of the RFA review process.</p>
<p>Provider Performance Report Shealy Thompson</p>	<ul style="list-style-type: none"> • Shealy Thompson, Quality Management Team Leader, provided SCFAC members with a draft version of the Provider Performance Report (PPR). The tool will be utilized to establish a standard way the LMEs are monitoring providers across the state. The sections include: <ul style="list-style-type: none"> ○ LME Confidence: Overall Rating and domain scores ○ Consumer Perceptions: Overall satisfaction and domain scores ○ Personal Outcomes ○ Recovery Progress ○ Data Quality • Andrea Stevens mentioned the surveys that come from providers are not going to be accurate and several SCFAC members agreed that consumers are not pleased with this. There are several LMEs which have already developed a PPR (i.e. PBH, Mecklenburg, CenterPoint, and Pathways is working on one). • The SCFAC members expressed an overall satisfaction of the draft PPR version, and the members will submit additional comments on the final draft that is distributed for public comment via the Internet. Shealy asked SCFAC members to distribute the draft to their local CFACs, providers, advocates and anyone interested in providing feedback to the Division. 	<p>SCFAC Members will provide feedback to Cathy Kocian via email on the draft Provider Performance Report by June 30, 2010.</p> <p>Shealy Thompson will present an update to the SCFAC at their July 2010 SCFAC meeting.</p>
<p>SCFAC Meeting Attendance</p>	<ul style="list-style-type: none"> • SCFAC members asked that the minutes include the bylaws statement on <i>Attendance</i> at SCFAC meetings which reads as follows: Section 4. Attendance SCFAC members shall attend each scheduled meeting in its entirety. Excused absences consist of illness or personal/family emergency or hardship. The final decision regarding an excused absence shall be made by the Chair. <p>Three unexcused absences within a year will require the Chairman to contact the member as to his/her ability or interest in remaining a member. The Chairman will report this to the appointing authority.</p> <p>Four unexcused absences will require the Chairman's recommendation to the</p>	

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	appointing authority that a replacement should be appointed.	
2010-2013 State Strategic Plan Rebecca Carina	<ul style="list-style-type: none"> • Rebecca Carina, Planning Team Leader, presented SCFAC members with the draft 2010-2013 Division of MH/DD/SAS State Strategic Plan that was prepared by the Planning Team. Since all divisions of DHHS are participating in a department-wide strategic plan due in October, this plan simply describes the major strategies that the Division has committed to for the future. Specific measurable objectives and other details will be included in the DHHS strategic plan. • Several areas of focus included: <ul style="list-style-type: none"> ○ Environmental Factors. ○ 2007-2010 Accomplishments. ○ Where do we want to be? <ul style="list-style-type: none"> ▪ 2010 -2013 Priority Strategies ○ Overarching Goal: <ul style="list-style-type: none"> ▪ To successfully provide easily accessed, high quality, cost effective MH/DD/SA services and supports that result in person centered outcomes for individuals served. ○ Coordination with the DHHS Strategic Plan <ul style="list-style-type: none"> ▪ Goals ▪ Measurable Objectives ▪ Budget ▪ Services ▪ Outcomes ▪ Staffing ○ DHHS - NC DHHS Open Window • The Division will take all public comments into consideration for the preparation of the final document. • The Division will post the State Strategic Plan 2010-2013 on its website by July 1, 2010. 	<p>Rebecca Carina will distribute the final draft version for public comment.</p> <p>The SCFAC Plans Task Team will review and advise on the plan by June 13, 2010. However, all SCFAC members are encouraged to provide input on the State's Strategic Plan.</p>
Next Meeting Date	<ul style="list-style-type: none"> • The next meeting is scheduled for July 8, 2010 from 9:30 A.M.-3:00 P.M. The meeting will be held in the Four Sisters Room at the Clarion Hotel State Capital, 320 Hillsborough Street, Raleigh, N.C. 	
July 2010 Meeting Agenda	<ul style="list-style-type: none"> • Approval of the Agenda. • Approval of the May 2010 minutes. • Public Comments/Issues. • Discussion with Division Leadership. • Medicaid Waiver Update with Ken Marsh. • Provider Performance Report update with Shealy Thompson. • Task Team Work session. 	

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